

MINUTES

HOUMA-TERREBONNE REGIONAL PLANNING COMMISSION (HTRPC)

MEETING OF APRIL 16, 2020

- A. The Chairman, Mr. Kyle Faulk, called the meeting of April 16, 2020 of the HTRPC to order at 6:40 p.m. via live Zoom teleconference broadcast from the Terrebonne Parish Consolidated Government's Facebook page with the Invocation led by Dr. Cloutier and the Pledge of Allegiance led by Ms. Ellender.
- B. Upon Roll Call, present was: Mr. Joseph "Joey" Cehan, Vice-Chairman; Dr. L.A. "Budd" Cloutier, Jr.; Ms. Rachael Ellender; Mr. Kyle Faulk, Chairman, Mr. Robbie Liner; Mr. Barry Soudelier; and Mr. Wayne Thibodeaux. Absent at the time of Roll Call was: Mr. Keith Kurtz and Mr. Phillip Livas. Also present was Mr. Christopher Pulaski, Director, Department of Planning & Zoning, Mr. Laddie Freeman, Legal Advisor, and Ms. Joan Schexnayder, TPCG Engineering Division.
- Per the policy of the certification of the April 16, 2020 Regular Meeting, see the attached certification for the April 16, 2020 Regular Meeting.
- C. CONFLICTS DISCLOSURE: The Chairman reminded the Commissioners that if at any time tonight, a conflict of interest exists, arises or is recognized, as to any issue during this meeting, he or she should immediately disclose it, and is to recuse him or herself from participating in the debate, discussion, and voting on that matter.
- D. ACCEPTANCE OF MINUTES:
1. Dr. Cloutier moved, seconded by Mr. Liner: "THAT the HTRPC accept the minutes, as written, for the Regional Planning Commission for the regular meeting of February 20, 2020."
- The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Mr. Cehan, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Kurtz and Mr. Livas. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- E. Mr. Liner moved, seconded by Ms. Ellender: "THAT the HTRPC emit payment for the March 19, 2020 invoices, April 16, 2020 invoices, and approve the Treasurer's Report of February and March 2020."
- The Chairman called for a vote on the motion offered by Mr. Liner. THERE WAS RECORDED: THERE WAS RECORDED: YEAS: Mr. Cehan, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Kurtz and Mr. Livas. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
1. Dr. Cloutier moved, seconded by Mr. Thibodeaux: "THAT the HTRPC accept the Louisiana Compliance Questionnaire for the 2019 Audit."
- The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: THERE WAS RECORDED: YEAS: Mr. Cehan, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Kurtz and Mr. Livas. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
2. The Chairman recognized Mr. Pernell Pellegrin, Martin & Pellegrin, CPAs, who presented the 2019 Audit.
 - a) Mr. Pellegrin stated the audit was thankfully performed early in spite of the current pandemic and was satisfactory.
 - b) Dr. Cloutier moved, seconded by Mr. Thibodeaux: "THAT the HTRPC approve and accept the 2019 Annual Audit."

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: THERE WAS RECORDED: YEAS: Mr. Cehan, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Kurtz and Mr. Livas. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- F. COMMUNICATIONS:
1. Mr. Pulaski read a letter from David A. Waitz Engineering & Surveying, Inc., dated April 15, 2020, requesting to table Item G.1 with regard to Thibodaux By-Pass Commercial Park until the next regular meeting of May 21, 2020 as per the Developer's request [See ATTACHMENT A].

- a) Dr. Cloutier moved, seconded by Mr. Thibodeaux: “THAT the HTRPC table the application by Donnes Real Estate, Inc. for Process D, Minor Subdivision for Thibodaux By-Pass Commercial Park until the next regular meeting of May 21, 2020 as per the Developer’s request [See *ATTACHMENT A*].”

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: THERE WAS RECORDED: YEAS: Mr. Cehan, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Kurtz and Mr. Livas. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

2. Mr. Pulaski read a letter from David A. Waitz Engineering & Surveying, Inc., dated April 15, 2020, requesting to table Item G.2 with regard to the Redivision of Property belonging to Rebecca Plantation, LLC, Anne Vernon Caldwell Lagarde, and Vernon Lee Caldwell, III into Tract C & remaining property indefinitely as per the Developer’s request [See *ATTACHMENT B*].

- a) Dr. Cloutier moved, seconded by Mr. Cehan: “THAT the HTRPC table the application by Vernon Lee Caldwell, III for Process D, Minor Subdivision for the Redivision of Property belonging to Rebecca Plantation, LLC, Anne Vernon Caldwell Lagarde, and Vernon Lee Caldwell, III into Tract C & remaining property indefinitely as per the Developer’s request [See *ATTACHMENT B*].”

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: THERE WAS RECORDED: YEAS: Mr. Cehan, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Kurtz and Mr. Livas. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

3. Mr. Pulaski read a letter from Keneth L. Rembert Land Surveyors, dated April 15, 2020, requesting to table Item G.3 with regard to Tracts 1 thru 6, Mandalay Oaks Subdivision indefinitely as per the Developer’s request [See *ATTACHMENT C*].

- a) Mr. Cehan moved, seconded by Mr. Thibodeaux: “THAT the HTRPC table the application by Michael X. St. Martin for Process D, Minor Subdivision for Tracts 1 thru 6, Mandalay Oaks Subdivision indefinitely as per the Developer’s request [See *ATTACHMENT C*].”

The Chairman called for a vote on the motion offered by Mr. Cehan. THERE WAS RECORDED: THERE WAS RECORDED: YEAS: Mr. Cehan, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Kurtz and Mr. Livas. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

G. OLD BUSINESS:

Dr. Cloutier moved, seconded by Mr. Thibodeaux: “That the Old Business be removed from the table and considered at this time.”

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: THERE WAS RECORDED: YEAS: Mr. Cehan, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Kurtz and Mr. Livas. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

1. Tabled until May 21, 2020. *Thibodaux By-Pass Commercial Park* [See *ATTACHMENT A*]
2. Tabled indefinitely. *Redivision of Property belonging to Rebecca Plantation, LLC, Anne Vernon Caldwell Lagarde, and Vernon Lee Caldwell, III into Tract C & remaining property* [See *ATTACHMENT B*]
3. Tabled indefinitely. *Tracts 1 thru 6, Mandalay Oaks Subdivision* [See *ATTACHMENT C*]
4. The Chairman called to order the application by Carroll P. Naquin requesting approval for Process D, Minor Subdivision, for Lots A & B, A Redivision of Property belonging to Carroll Pierre Naquin, et ux.
 - a) Mr. Ken Rembert, Keneth L. Rembert Land Surveyors, discussed the location and division of property. He stated the required fire hydrant had been installed since the previous meeting.
 - b) Mr. Pulaski discussed the Staff Report and stated Staff recommended conditional approval provided the land use (residential) be depicted on the plat.
 - c) Dr. Cloutier moved, seconded by Mr. Thibodeaux: “THAT the HTRPC grant approval of the application for Process D, Minor Subdivision, for Lots A & B, A

Redivision of Property belonging to Carroll Pierre Naquin, et ux conditioned upon the land use (residential) being depicted on the plat.”

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: THERE WAS RECORDED: YEAS: Mr. Cehan, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Kurtz and Mr. Livas. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

H. APPLICATIONS:

1. The Chairman called to order the Public Hearing for an application by Roy D. Hicks requesting approval for Process D, Minor Subdivision, for Lots 1-1 & 1-2, A Redivision of Property belonging to Roy D. Hicks, et ux.

- a) Mr. Ken L. Rembert, Keneth L. Rembert Land Surveyors, discussed the location and division of property.
- b) There was no one from the public to speak on the matter.
- c) Mr. Cehan moved, seconded by Dr. Cloutier: “THAT the Public Hearing be closed.”

The Chairman called for a vote on the motion offered by Mr. Cehan. THERE WAS RECORDED: THERE WAS RECORDED: YEAS: Mr. Cehan, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Kurtz and Mr. Livas. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- d) Mr. Pulaski discussed the Staff Report and stated Staff recommended approval with no conditions.
- e) Ms. Ellender moved, seconded by Mr. Soudelier: “THAT the HTRPC grant approval of the application for Process D, Minor Subdivision, for Lots 1-1 & 1-2, A Redivision of Property belonging to Roy D. Hicks, et ux.”

The Chairman called for a vote on the motion offered by Ms. Ellender. THERE WAS RECORDED: THERE WAS RECORDED: YEAS: Mr. Cehan, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Kurtz and Mr. Livas. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

2. The Chairman called to order the Public Hearing for an application by Wayne & Tracy Mayon requesting approval for Process D, Minor Subdivision, for the Redivision of Property belonging to Wayne A. Mayon and Tracy Lynn Gary Mayon (Tracts 1, 2, & 4).

- a) Ms. Alisa Champagne, Charles L. McDonald Land Surveyors, discussed the location and division of property.
- b) There was no one from the public to speak on the matter.
- c) Dr. Cloutier moved, seconded by Mr. Thibodeaux: “THAT the Public Hearing be closed.”

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: THERE WAS RECORDED: YEAS: Mr. Cehan, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Kurtz and Mr. Livas. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- d) Mr. Pulaski discussed the Staff Report and stated Staff recommended approval with no conditions.
- e) Mr. Liner moved, seconded by Dr. Cloutier: “THAT the HTRPC grant approval of the application for Process D, Minor Subdivision, for the Redivision of Property belonging to Wayne A. Mayon and Tracy Lynn Gary Mayon (Tracts 1, 2, & 4).”

The Chairman called for a vote on the motion offered by Mr. Liner. THERE WAS RECORDED: THERE WAS RECORDED: YEAS: Mr. Cehan, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Kurtz and Mr. Livas. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

3. The Chairman called to order the Public Hearing for an application by Linton Road Company, LLC requesting approval for Process D, Minor Subdivision, for Emerson Subdivision, Phases A & B.

a) Ms. Alisa Champagne, Charles L. McDonald Land Surveyors, discussed the location and division of property. She stated this property was previously submitted to the Planning Commission for 9 lots and are now creating 13 lots.

b) There was no one from the public to speak on the matter.

c) Dr. Cloutier moved, seconded by Mr. Thibodeaux: "THAT the Public Hearing be closed."

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: THERE WAS RECORDED: YEAS: Mr. Cehan, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Kurtz and Mr. Livas. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

d) Discussion was held with regard to the size of the lots for commercial use whereas all of the lots meet the minimum size requirements.

e) Mr. Pulaski discussed the Staff Report and stated Staff recommended approval with no conditions.

f) Dr. Cloutier moved, seconded by Mr. Thibodeaux: "THAT the HTRPC grant approval of the application for Process D, Minor Subdivision, for Emerson Subdivision, Phases A & B."

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: THERE WAS RECORDED: YEAS: Mr. Cehan, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Kurtz and Mr. Livas. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

I. STAFF REPORT:

1. Dr. Cloutier moved, seconded by Mr. Thibodeaux: "THAT the HTRPC ratify the HTRPC 2019 Annual Report."

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: THERE WAS RECORDED: YEAS: Mr. Cehan, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Kurtz and Mr. Livas. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

2. Mr. Pulaski discussed the Mobile Home Park regulations, specifically Chapter 17-28(b) and requested the matter be moved to an upcoming Subdivision Regulations Review Committee for further discussion.

a) It was also stated that with Mr. Faulk as the new Chairman of the Commission, three Commissioners would need to be appointed to the Committee.

J. ADMINISTRATIVE APPROVALS:

Dr. Cloutier moved, seconded by Mr. Cehan: "THAT the HTRPC acknowledge for the record the following Administrative Approvals 1-7."

March 19, 2020 (No Administrative Approvals for April 16, 2020)

1. Tracts B-E-J-C-B & A-B-C-D-S-T-U-V-W-A belonging to Lou Ellen F. Bullock, et al, Section 65, T20S-R18E, Terrebonne Parish, LA

2. Tracts B-E-F-G-H-I-J-C-B & E-K-L-J-I-H-G-F-E, A Redivision of Property belonging to Lou Ellen F. Bullock, et al, Section 65, T20S-R18E, Terrebonne Parish, LA

3. Tracts A, B, & C, A Redivision of Property belonging to Earl N. Louviere, Jr., et al, Section 24, T17S-R16E, Terrebonne Parish, LA

4. Revised Tract 7, A Redivision of Property belonging to Lee Anthony Iver and Rosalie Thibodaux Lapoint, Section 58, T16S-R15E, Terrebonne Parish, LA

5. Revised Lot 10, A Redivision of Lots 10 & 11, Block 1, Addendum No. 1, Professional Plaza, Section 101, T17S-R17E, Terrebonne Parish, LA

6. Lot Line Shift between Lot 1, Lot 2, & Lot 3 of Beatty Plantation and Lot 1 of Hedgeford Plantation into Lot 1-A, Lot 1-B, Lot 1-C, & Lot 1-D belonging to Newton Joseph Boudreaux, et al, or assigns, Section 3, T16S-R16E & T16S-R17E, Terrebonne Parish, LA

7. Lot Line Shift between Lot 8 & Lot 9, Block 1 of Destiny Place Subdivision, Section 81, T17S-R16E, Terrebonne Parish, LA

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: THERE WAS RECORDED: YEAS: Mr. Cehan, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Kurtz and Mr. Livas. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

K. COMMITTEE REPORT:

1. Subdivision Regulations Review Committee: None.

L. COMMISSION COMMENTS:

1. Planning Commissioners' Comments: None.
2. Chairman's Comments: None.

M. PUBLIC COMMENTS: None.

N. Dr. Cloutier moved, seconded Ms. Ellender: "THAT there being no further business to come before the Houma-Terrebonne Regional Planning Commission, the meeting be adjourned at 7:28 p.m."

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: THERE WAS RECORDED: YEAS: Mr. Cehan, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Soudelier, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Kurtz and Mr. Livas. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

*Becky M. Becnel, Minute Clerk
Houma-Terrebonne Regional Planning Commission*

DAVID A. WAITZ ENGINEERING AND SURVEYING, INC.
Civil Engineers & Professional Land Surveyors

Jacob A. Waitz, P.E., L.S.I.

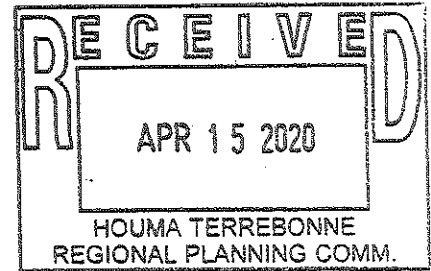
David A. Waitz, P.E., P.L.S.

James M. Templeton, P.L.S.

April 15, 2020

Via: E-Mail: bbecnel@tpca.org

Houma-Terrebonne Regional Planning Commission
P. O. Box 1446
Houma, LA 70361-1446



Attention: Becky M. Becnel,
Planning Commission Secretary

RE: WITHDRAWAL OF REQUEST FOR FINAL APPROVAL – THIBODAUX BY-PASS
COMMERCIAL PARK LOCATED IN SECTIONS 64 & 81, T15S-R16E, TERREBONNE
PARISH, LOUISIANA – DEVELOPER: DONNES REAL ESTATE, INC. – ENGINEER'S
PROJECT NO. 2019-067

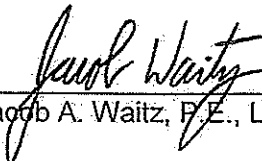
Dear Becky:

We are hereby requesting that you remove Thibodaux By-Pass Commercial Park from the April 16, 2020 agenda of the Houma-Terrebonne Regional Planning Commission meeting. At this time there are several Punch List items are not complete and we request that this development be placed on the May 21, 2020 meeting agenda.

Thank you in advance for your cooperation and assistance in this matter and if you should have any questions or require any additional information, please do not hesitate to contact our office.

Sincerely,

DAVID A. WAITZ
ENGINEERING & SURVEYING, INC.



Jacob A. Waitz, P.E., L.S.I.

JAW/jlcf

Cc: Thibodaux By-Pass Commercial Park
File & Reading File

1107 Canal Blvd. • Thibodaux, Louisiana 70301 • (985) 447-4017 (Phone) • (985) 447-1998 (Fax)
7839 Park Ave. • Houma, Louisiana 70364 • (985) 876-0267 (Phone) • (985) 876-0979 (Fax)
Mailing Address: P. O. Box 1203 • Thibodaux, Louisiana 70302-1203 • E-mail: dwaitz@waitzengineering.com

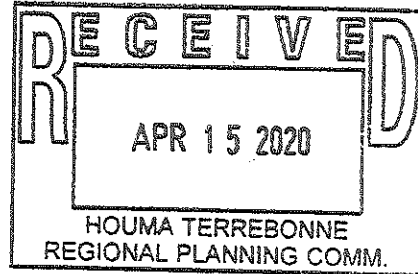
DAVID A. WAITZ ENGINEERING AND SURVEYING, INC.
Civil Engineers & Professional Land Surveyors

Jacob A. Waitz, P.E., L.S.I.

David A. Waitz, P.E., P.L.S.

James M. Templeton, P.L.S.

April 15, 2020



Via: E-Mail: bbecnel@trcc.org

Houma-Terrebonne Regional Planning Commission
P. O. Box 1446
Houma, LA 70361-1446

Attention: Becky M. Becnel,
Planning Commission Secretary

RE: WITHDRAWAL OF REQUEST FOR MINOR SUBDIVISION APPROVAL – REDIVISION OF PROPERTY BELONGING TO REBECCA PLANTATION, L.L.C., ANNE VERNON CALDWELL LAGARDE, AND VERNON LEE CALDWELL, III INTO TRACT C & REMAINING PROPERTY LOCATED IN SECTION 9, T16S-R16E, TERREBONNE PARISH, LOUISIANA – DEVELOPER: VERNON LEE CALDWELL, III – ENGINEER'S PROJECT NO. 2019-116

Dear Becky:

We are hereby requesting that you remove the Redivision of Property Belonging to Rebecca Plantation L.L.C., Anne Vernon Caldwell Lagarde, and Vernon Lee Caldwell, III into Tract C & Remaining Property from the April 16, 2020 agenda of the Houma-Terrebonne Regional Planning Commission meeting. At this time the Owner is still addressing issues and we will request at a later date that this development be placed on a future meeting agenda.

Thank you in advance for your cooperation and assistance in this matter and if you should have any questions or require any additional information, please do not hesitate to contact our office.

Sincerely,

DAVID A. WAITZ
ENGINEERING AND SURVEYING, INC.

Jacob A. Waitz, P.E., L.S.I.

JAW/jlf

cc: Mr. Vernon Lee Caldwell, III
File & Reading File

1107 Canal Blvd. • Thibodaux, Louisiana 70301 • (985) 447-4017 (Phone) • (985) 447-1998 (Fax)
7839 Park Ave. • Houma, Louisiana 70364 • (985) 876-0267 (Phone) • (985) 876-0979 (Fax)
Mailing Address: P. O. Box 1203 • Thibodaux, Louisiana 70302-1203 • E-mail: dwaitz@waitzengineering.com

Keneth L. Rembert

LAND SURVEYORS

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635 SCHOOL ST. HOUMA, LA. 70360
985- 879-2782 (FAX) 985-879-1641

Hem G.3

April 15, 2020

Houma-Terrebonne Planning & Zoning
P. O. Box 1446
Houma, LA 70361

Att: Mr. Chris Pulaski:

Re: OLD BUSINESS ITEM 3, TRACTS 1 THRU 6, MANDALAY OAKS SUBDIVISION

Dear Chris:

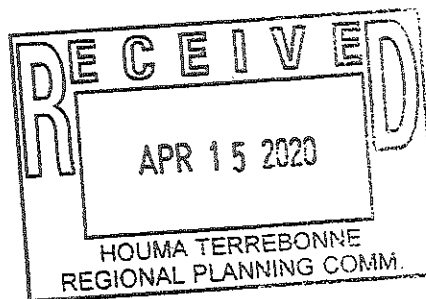
Please let this letter serve as a request to table the above item indefinitely until the fire hydrants can be installed.

Thank you.

Sincerely,


Elizabeth Arceneaux

Administrative Assistant



**CERTIFICATION IN ACCORDANCE WITH SECTION 4 OF LOUISIANA
EXECUTIVE PROCLAMATION NUMBER JBE 2020-30 OF MARCH 16, 2020**

I, Kyle D. Faulk, am the Chairman of the Houma-Terrebonne Regional Planning Commission for Terrebonne Parish Consolidated Government, and I do hereby certify as follows:

1. The Houma-Terrebonne Regional Planning Commission has scheduled a regular meeting for Thursday, April 16, 2020 at 6:00 p.m.
2. The agenda for that regular meeting has been published in accordance with law.
3. I am familiar with the Declaration of Public Health Emergency issued by Louisiana Governor John Bel Edwards on March 11, 2020 and the parish-wide declaration of public emergency issued by Terrebonne Parish President Gordon E. Dove on March 12, 2020, in response to spread of novel corona virus into the state of Louisiana; and
4. I have read and am familiar with Proclamation Number JBE 2020-30 dated March 16, 2020 by Louisiana Governor John Bel Edwards which, in part, authorizes a local political subdivision to hold public meetings via teleconference or videoconference during this state of emergency in the event a written certification is issued "that it will otherwise be unable to operate due to quorum requirements."
5. I have read and am familiar with Terrebonne Parish President Gordon E. Dove's Executive Order on Public Meetings issued March 23, 2020, which suspends the two day notice requirement for Houma-Terrebonne Regional Planning Commission meetings and authorizes the Commission to conduct meetings in accordance with Louisiana Proclamation Number JBE 2020-30, Section 4 should the Houma-Terrebonne Regional Planning Commission be unable to obtain a quorum for meeting in person.
6. I have also read and am familiar with Governor Edwards's Proclamation Number 33 JBE 2020 dated March 22, 2020, which orders the citizens of Louisiana to "stay home" except for conducting essential tasks.
7. In light of these orders, I have corresponded via email and/or telephone with all members of the Houma-Terrebonne Regional Planning Commission.
8. Of the nine members of the Houma-Terrebonne Regional Planning Commission, nine members have advised that they are unable to attend in person the Board meeting scheduled for Thursday, April 16, 2020 at 6:00 p.m.
9. Of the nine members of the Houma-Terrebonne Regional Planning Commission, nine members have advised me that they ARE available to attend that meeting via teleconference or video conference.
10. Therefore, the Houma-Terrebonne Regional Planning Commission will be unable, due to quorum requirements, to operate for the meeting scheduled for Thursday, April 16, 2020 at 6:00 p.m. unless the meeting is held via teleconference or video conference.
11. Therefore, in accordance with Section 4 of Louisiana Executive Order JBE 2020-30, and in accordance with Parish President Dove's Executive Order on Public Meetings dated March 23, 2020, I certify that the meeting of the Houma-Terrebonne Regional Planning Commission scheduled for Thursday, April 16, 2020 at 6:00 p.m. shall be conducted via teleconference or video conference and notice shall be published accordingly.

Certified to be true and correct on this 16th day of April 2020.



Kyle D. Faulk, Chairman
Houma-Terrebonne Regional Planning Commission